

## St. Mary's College, Thrissur-680020

## Institutional Code of Conduct and Professional Ethics

St. Mary's College, Thrissur, is the first Arts and Science College of CMC Management. The College was established under the leadership of great visionaries of CMC – St. Chavara and Fr. Leopold Beccaro to empower women and their holistic development through education.

Marian family should stand together for upholding the vision for which the College has been set up. It is the responsibility of each and every individual who is a part of this edifice of knowledge to stand up and undertake the tasks of meeting the vision and mission in its best

- Staff should treat their co staff, students and all stakeholders with due respect and dignity
- Performance of the staff should be in a manner which reflect the interest of all stakeholders of the institution
- There should be no compromise on professional values for personal goals
- Equal opportunity is to be ensured for all, irrespective of gender, religion caste, economic background and disabilities
- Intentional embarrassment to the students should be avoided
- Staff should be accountable to the Principal and Management.
- Due significance is to be ensured by staff for academic integrity and its importance to societal role of Higher Education
- The honour and dignity of the Profession should be upheld
- Staff should abide by the policies and guidelines of the Institution and aim to promote holistic education, student welfare, safety and security.

- There should be no involvement in activities that has detrimental impact on the functioning of the Institution.
- Staff should maintain self-discipline.
- The deeds of the staff must thrust on moral and ethical values- honesty, sincerity, loyalty, integrity and kindness.
- Staff should have a commitment towards the institution and should not disclose any official matters to the public unless requested by higher authority/law.
- Exemplary modesty and decorum should be observed by staff in their attire and behavior.
- Involvement in active politics and taking membership in any political organization is prohibited. Involvement in political activities will be viewed seriously.