YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	St. Mary's College, Thrissur
• Name of the Head of the institution	Dr.Sr. Beena T .L
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0487 2333485
• Mobile no	9446513485
• Registered e-mail	smctsr@gmail.com
• Alternate e-mail	iqac@smctsr.ac.in
• Address	College Road, Thrissur - 680020, Kerala, State
• City/Town	Thrissur
• State/UT	Kerala
• Pin Code	680020
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**University of Calicut**
• Name of the IQAC Coordinator	**Dr. Dalie Dominic A**
• Phone No.	**04872333485**
• Alternate phone No.	**9846177755**
• Mobile	**9846177755**
• IQAC e-mail address	**smctsr@gmail.com**
• Alternate Email address	**daliedominic@smctsr.ac.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.stmaryscollegethrissur.edu.in/public/link/1690434401.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.stmaryscollegethrissur.edu.in/public/link/1673083066.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**78.30**	**2004**	**04/11/2004**	**03/11/2009**
Cycle 2	**A**	**3.02**	**2010**	**28/03/2010**	**27/03/2015**
Cycle 3	**A**	**3.3**	**2015**	**01/05/2015**	**30/04/2020**
Cycle 4	**A+**	**3.41**	**2022**	**04/01/2022**	**03/01/2027**

6.Date of Establishment of IQAC	**15/02/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	KSCACS	Govt of Kerala	2022, 365	4000
Institutional	MLA Fund	Govt	2023	13,23960
Institutional	RUSA	Central & State Govt	2022	50,00,000
Institutional	Kerala startup mission under RINP	Govt of Kerala	2022	250000
Institutional	Seminar	KSCSTEC	2022	10000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	9	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

MoU'S signed with Institutions, Feedback analysis done. Received Higher Education Ministers Award for NAAC A+ accredited institution.

Three LCD Infrared interactive panels were installed by utilizing MLA fund. First International chapter of Elder Marian Association, UAE chapter was launched and Elder Marian Association Instituted Luminary Marian Award. Dr. Deepa G Muricken won Eminent Educationist of India Award and Research Incubation Programme 2022 by Kerala Start Up Mission and MG University, Business Innovation and Incubation Centre. Instituted Best Department award Dr. Kayeen Vadakkan was awarded International Patent

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic Strategic planning	Two - day Academic strategic planning titled as 'Spark for Excellence was conducted from 26/5/2023 to 27/5/2023,
Awareness creation on NEP	A Workshop on NEP was conducted on 01/9/2022.
Orienting new entrants	Student Induction program-Headstart 2022 conducted for Freshers from 19/09/2022 to 27/09/2022
Women of Merit -Mahitha Award ceremony	Mahitha Award 2020 was awarded to Smt. K.K. Shailaja, former Minister of Health and Social welfare on15/08/2022, Mahitha Award 2022 was awarded to Dr.R Bindu, Honourable Minister of Higher Education and Social Justice on 29/5/2023
Organize National Seminar and Paper Presentation	Dr Sr Rani George Endowment International Seminar was held on 10/1/2023. The theme for the year was Changing faces of Global femininity
Acknowledging women for Service to Society	Luminary Marian Award by Alumnae for prominent Alumni who excels in academic, culture, art, literature etc was awarded. The recipient of the award was Mrs. Jolly Joy Alukkas.

Inculcate research aptitude and enhance analytical skills in students	Power Point Presentation Competitions, Spectrum 2022 was organised for UG students on 13/02/2023, Paper Presentation Competitions Ignite 2022 was organized for PG students on 10/02/2023.
Congratulate Outstanding achievers	Toppers Day 2022-23 was conducted on 16/12/2022 and Prathibha day on 2/3/23
Entry Level Competencies	Conducted Graduate Aptitude Test for PG students 01-07/12/2022 and Entry Level Test for UG students 01/12/2022
Student Capability Enhancement Programme	29 Skill Enhancement, Value Added, Certificate and ASAP Programmes for developing subject/ general skills and employability for UG and PG students and Competitive Exam coaching was given.
Feedbacks	Analyzed and provided suggestions on Student Feedback on Curriculum & Institution, Faculty Feedback on Curriculum and Institution, Alumnae Feedback on Curriculum, Employer feedback on curriculum
Promoting Online education	2 SWAYAM MOOC Courses developed by the faculty were re-run on SWAYAM Platform and students also joined for online courses.
Digitization of Teaching -Learning	Technical support to Teaching Staff for the introduction of online classes and blended mode of education
Collaborations to improve Academic performance	136 Linkages and 26 MoU'S were signed to enhance Academic Performance and promote Industry-Academia outcomes

Quality Assurance Seminars	A workshop on Documentation and report preparation was conducted in collaboration with Alp Turkey Solutions on 19/7/22 and Audit Accounting Workshop on Professional Reporting was held from 18/11/22 to 19/11/22.
Promoting Research Culture	An Interactive session on Research opportunities was conducted on 29/11/22. Students discussed the current openings in Research with Dr. Easa former Scientist KFRI, organised exhibitions for school students as part of National Childrens Science Congress, A National seminar on Research in Women health was conducted on 16/1/23 and Seminar on Navigating PCOD in day to day life was conducted on 10/3/2023.
Promoting Entrepreneurial skills in students	Organized Monsoon Fest from 15/9/2022 to 16/9/2022
Promote Faculty achievements	Faculty who received awards and excelled in academic performance were rewarded for their achievements
Orientation for Faculty	Seminar Dharsan was conducted on 30/5/2023 for faculty
Incentive for Quality enhancement	Instituted Best Department award

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Council Meeting	09/06/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	18/03/2024

15.Multidisciplinary / interdisciplinary

According to the NEP 2020, Multidisciplinary education will assist pupils achieve their highest potential and develop holistically. The overall development of young women is the main focus of our organization. The organization has consistently created strategies that consider the demands of the various time periods in order to accomplish this goal. As a result, the fragmentation of higher education has been reduced by the timely addition of numerous extracurricular activities, courses, research projects, and community service initiatives.

Students have a range of possibilities to acquire courses from other fields and can expand their knowledge by enrolling in open, Elective, and Complementary courses. Audit courses in Human rights, Gender studies, Environment studies, and Disaster management are offered to UG students. These courses create awareness on the fundamental responsibilities of the students. Skill, Certificate and Value added courses and Value education course are provided for all UG students.

Science and the humanities are integrated in the Skill, Certificate and Value-added courses. It aids pupils in gaining novel skills. Real-world knowledge is provided through projects and internships, both within and beyond the curriculum. The institution places a strong emphasis on collaborative programs. Students gain an understanding of current concerns, learn how to find solutions, and gain insight into the needs of the professional world through these connections and collaborative endeavors with academic bodies and industries. Research culture is fostered by research funds from the DST, KSCSTE, UBA, and industries.

The institution's multidisciplinary research endeavor, MCAR is actively involved in collaborative research focusing on finding solutions to society's needs. The research facility's main goal was to bridge the gap between academia and society by organizing and carrying out multidisciplinary research projects that advance science in modern society. It coordinates and conduct inter-disciplinary research promoting Science into day today life, as every department aims to consider the social context in order to develop innovative solutions. The research focus in conjunction with

the research center enables redesigning community development. Dr Deepa has received a start up project of 3 lakhs, faculty have been awarded patents for research outtputs.

The extensive extension activities that are carried out transcend subject discipline boundaries and promote humanistic values. One NCC unit and two NSS units work together to foster a sense of social commitment. Students inner potential is inspired and kindled by discussions, debates, competitions on various current affairs held by various associations, clubs, cells, and forums, as well as by the observation of various days of relevance. Activities both inside and outside of the classroom are used to foster artistic abilities. We also intent to introduce new Multidisciplinary foundation course, Skill ASAP and Certificate courses.

16.Academic bank of credits (ABC):

An Academic Bank of Credit (ABC) would be good for the students allowing for flexibility.

Students would greatly benefit as for the capacity to enter and exit multiple times. The B Voc courses Software, Multimedia and Applied Biotechnology of the institution already offers an option for entry and exit multiple times. In the other programs this would be implemented in accordance with government and University directives.

According to University regulations UG and PG programmes have Audit courses and students get extra credits for participating in NCC, NSS etc. Currently the institution has established MoU's for research, entrepreneurship development, internship, on the job training and other academic activities. Faculty design their own curriculum and methodology within the approved framework. Emphasis is given for incorporating skill development components. Faculty have also designed curriculum and developed 5 MOOC courses on the SWAYAM portal. Students also are motivated for joining the online courses. The introduction to MOOC Platforms would enable for transfer of credits in near future.

17.Skill development:

The development of Vocational capacities goes hand-in-hand with the academics. The NEP 2020 aims to integrate vocational education programmes into mainstream education. The institution has given much importance to vocational studies during the past years and since 2014 is providing the B Voc Software development and B Voc Multimedia. New Programmes in B Voc and M Voc Applied Biotechnology has been introduced in 2020. Through these programmes Internship,

Field project, Hands on training, On-site training, Research on Company organisations, Site visits are conducted to mould students to become efficient in profession. In addition to these programmes internship is an important component of MSc Psychology and MSc Microbiology. Through all these programs students can directly enter into professional service.

Vocational components exist for every program as the Projects are mandatory for all the UG and PG programmes and most of the departments conduct Field visits and Industrial visits. Through these practical learning and skill development is ensured.

Fostering and updating skills for employability is an important component insisted by the institution. The College has rescheduled and extended its working hours by an hour to provide the students the opportunity to partake in various UGC Add on programmes and Certificate course since 2009. To keep pace with the requirements of the industry, service and academia, skill enhancement courses and Certificate Courses are designed by the departments to help the students to acquire additional skills and enhance their employability. Workshop on Hands on training is provided for students of different departments and neighbourhood institutions by the various departments through services of industry veterans and master craft persons.

Incubation hubs on development and production of Organic fertilizer, Microbial consortium, Innovative Wound healing material, Mushroom and Fish culture, Agri-nursery, paper file production, rare endangered plant house, Butterfly garden setting, tailoring classes, platform for software and web development application cater to the students first-hand experience. The Entrepreneurship Development Club and the Annual Marian Monsoon fest which emphasizes on production and sale of students crafts and other innovative products promotes student entrepreneurship. Institution Innovation Council and innovative courses of ASAP inspires and moulds the youth for innovations. In addition to these, the institution regularly provides platform for development of IT Skills and life skills such as communication, cooperation, teamwork, and resilience through the various seminars, yoga classes, talks, debates and other activities of Association, Clubs and forums. Students are able to internalize moral principles and universal human values through the value education and ethics course. Day celebration inculcate positivity amongst the learners. The links established with other institutions enables transfer of technological skills and development of research aptitude. Industrial visits, trainings, Meet the eminent programs, Entrepreneurship development programs enhance the capacities of the

students. Skill development components are part of every academic program. The College aims to conduct new generation programmes in the years to come.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Institution has since its inception hold on to the ancient Indian culture. Field visits and residential rural camps, NSS, Social work camps are regularly conducted in tribal and indigenous community to understand the culture and heritage. Historical museum with a number of ancient historical objects is maintained by the History department. A bilingual digitized butterfly garden and qr coded garden enable identification and deeper understanding of indigenous plants. A good collection of books in vernacular language enrich the library.

The institution has students from different parts of the state and country and it takes immense efforts to integrate the different cultures. Students are given opportunities to interact with each other through various programmes. Activities are organized to uphold the spirit of unity in diversity.

Under the initiative Eka Bharat Shrestha Bharat, number of programmes are conducted on the allotted state Himachal Pradesh their language, literature, arts, costume and cuisine. During the Fine arts festival, competitions are conducted in various languages like Hindi, Sanskrit, Malayalam, Tamil, Arabic etc. Competitions are also conducted on different dance forms like Folk, Thiruvathirakali, Oppana, Margamkali, Bharatanatyam, Kuchipudi etc. and drama competitions are also conducted in various Indian languages.

Kerala Piravi, Hindi Divas, Basha Divas, Premchand Divas, Ramanujan day are celebrated. Extension talks are also provided for the neighbourhood communities on the relevance of different Indian languages and Indian writing.

Faculty are also involved with translation works. Talks and seminars are regularly conducted on ancient Indian culture. Regular visits are conducted to tribal communities, historical museums, heritage institutions and students also participate in Indian classical performances to impart the importance of our culture.

We are also planning to integrate curriculum with visits to epigraphy libraries, institutes of mural paintings and sculpture art galleries. The students have option to learn Malayalam, Hindi or

Sanskrit course according to their choice in their first two years of UG Programme. Faculties provide classes in a bilingual mode both English and Malayalam as it is easier for slow learners to understand the topics. Students are also taught Indian history, Indian culture and Ethnobotany in the various courses

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Student centric learning is the order of the day and Outcome based Teaching -Learning is designed for maximizing the knowledge and skills of students. An annual curriculum planning is done in the beginning of the year according to University calendar, accordingly the departments set the pedagogies for the year. Though the syllabi of the programmes are designed by University of Calicut, with preset outcomes, College has created various ways to enable students to familiarize and to attain the outcomes. POs, PSOs and COs are displayed in the college website which facilitates the prospective students to have a view while seeking the admission to the programme. POs, PSOs and COs are summarized to the students by the Head of the Department and concerned faculty during the initial week of the programme. The outcomes are displayed on department notice board and a copy with description is given to all the students. Discussions on the outcomes are done periodically by class tutors in the tutorial hours. To realize the outcomes of the programmes, enrichment and bridge course are given. Discussion are held to disseminate on the ways and means to enable to impart the curriculums, so as to achieve all the course outcomes. Teaching plans are discussed and evaluated to impart subject matter and to evaluate the output, so that outcomes will be attained to the maximum. Feedback is collected at the end of the programme to assess to the attainment. Final attainment is evaluated on the basis of end semester examinations. Review of results is done by the faculty to ensure the attainment of prescribed outcome. Level of outcome is classified on basis of grades scored by the student in various courses. Projects are one of the effective means to reach and implement theory into real world scenario. Viva is an integral part of project evaluation. It examines presentation skills, communication skills language proficiency and team work. Internships form a part of curriculum for different programmes. Internships provide work experience, research experience and enables to put theory into practice

20. Distance education/online education:

ICT enabled learning is the highlight of modern day. Recognising this, IQAC had Marian Webisode- where students and faculty can express their academic and co-curricular interests. Hybrid teaching

incorporating innovative technologies is regular mode of classroom transaction. Vedios, lectures, virtual tours etc are integrated to the teaching plan for every course. Smart classrooms, Wi-fi, recorded and online sessions are regularly provided to the students. The teachers website aid additional information on the classroom content. Flipped classrooms, AI Tools, virtual labs and innovative technologies enrich classroom teaching.

5 MOOC courses have been developed by the faculty and is run in the SWAYAM portal. College is an active local chapter of NPTEL SWAYAM. Students also are motivated for joining the online courses. Online platforms like Moodle, YouTube Channels, SWAYAM NPTEL, blogs, Google classrooms, Google Meet, WhatsApp, and Telegram are effectively used by the faculties as modes of transaction of curriculum. E-contents developed by faculties are made available at College Digital Library (D-Space) for students to refer. They utilize our college digital repository for teaching learning process. For eg:- this gives students access to E-Texts, Old Question Papers, Teaching Notes, Faculty Article, Research Papers, Thesis, Palm Leaf Collection etc., Students are introduced to E PG Pathshala, N List, Word Press as additional sources of information related to their curriculum. We are also planning to offering vocational courses through ODL mode in the institution. After the Covid pandemic the institution is providing education incorporating the ICT wherever possible.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**670**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2486**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**456**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**995**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**114**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**114**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**78**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**465.54**
4.3 Total number of computers on campus for academic purposes	**365**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

St. Mary's College follows the syllabi prescribed by the University of Calicut. An action plan is prepared according to the Academic Calendar set by the University. Annual academic plan is designed and departments prepare their timetable and action plan according to College Calendar. General time table is prepared and departments prepare the time table accordingly. The HoDs divide the syllabus and allot the portions to the respective faculties. Departments plan and discuss constructive strategies for effective curriculum delivery. Each faculty prepares monthly teaching plan. An Orientation is given to the parents and first year students on the opening day. Internal exam is conducted in accordance with rules and regulations of the University. Seminars and assignments are evaluated and assessed. The College enriches its faculty by various training programs in modern teaching pedagogy. Projects and internships within and outside the syllabi are provided. Labs, browsing centres and library facilitate acquisition of in-depth knowledge. Formal and informal feedbacks are obtained from all the stakeholders on different aspects of curriculum and remedial measures are taken. Certificate Courses offered by respective departments help students acquire additional skills and update knowledge to meet global requirements. Seminars, interaction with experts from academia and industry, industrial visits promote quality enhancement.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An Academic Calendar is prepared by the college based on University Academic Calendar under the supervision of College Council. Each department prepares timetable with reference to the general timetable prepared by Timetable committee. All departments, clubs, cell and forums prepare an action plan and evaluates the activities of previous year. Academic programs envisaged for the academic year include bridge course, invited lectures, workshops, webinars,

industrial visits and internships. Internal Exam Committee schedules internal exam and pre notifies dates for submission of question papers, return of valued answer scripts, verification and display of consolidated internal mark sheet on notice board and verification by students before uploading to University website. Changes in internal exam schedule on account of rescheduling of University exam is informed to students as early as possible. College conducts continuous evaluation based on the regulation by the University. The internal assessment tests are conducted once each semester according to the pattern set by University. Internal assessment comprises of oral and written tests, assignments, seminars and classroom interaction. The College functions effectively on basis of academic calendar and any change is approved by College Council and respective Committees.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.stmaryscollegethrissur.edu.in/calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

28

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

29

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1116

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Many courses in the programmes include deliberations on Human Rights, Gender, Professional Ethics, Human values, Environment and

Sustainability. Elective courses are chosen in the relevant areas whenever possible. Various courses taught in this period are related to gender, environment, human values and professional ethics. Projects related to the aforesaid concerns are encouraged. Certificate Programmes, Skill Enhancement Courses, ASAP courses and Value added courses orient students towards Professional ethics. Incubation centers nurture innovation, research and entrepreneurial skills. UG students are offered course in Value education certified by Institute of Christian Chair, University of Calicut. One hour is allotted for Value education session every week for UG and PG students. Interaction with eminent womenand observance of days of relevance orient students towards contemporary issues. Various gardens, nature camps and field visits help students identify the realities behind environment conservation. Cultural events, talks, debates, discussions by Clubs, Cells and Forums enrich students. Environment Studies, Disaster Management, Human Rights and Gender Studies are offered as the audit course for UG.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

62

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

1074

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.stmaryscollegethrissur.edu.in/feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.stmaryscollegethrissur.edu.in/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

835

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

481

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Entry level test - Institution conducts Entry Level Examination and Graduate Aptitude Test to assess the learning level of students and to identify advanced learners and slow learners.

Scholar Assistance Programme (SAP) - Slow learners are encouraged to overcome their academic drawbacks through measures like simplified notes, personalized attention, remedial teaching, attempting previous question papers and additional classes in. Retests, mock tests and viva are conducted frequently during all semesters

Peer Teaching - The peer leaders are selected from among the advanced learners and assigned a group of 4-5 students. Leaders encourage group study and discuss difficult portions with their friends to overcome slow learning.

Be with a Scholar (BWS) - Advanced learners gain Online Certificate offered by NPTEL, MOOC etc. Advanced learners are encouraged to

attend and present papers in Seminars, Webinars and Workshops. They are also motivated to undertake research projects, join internships and to apply for various fellowships/scholarships and competitive exam. They are entrusted with organizing various programs of the College, conducting exhibitions and preparing question banks.They also prepare e-content and audio notes and share it with slow learners.

File Description	Documents
Paste link for additional information	https://iqac.smctsr.ac.in/docs/aqar_22-23/crit_2/2.2.1/2.2.1_link.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2470	114

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

We employ student-centric methodologies that foster independent learning and ensure hands-on practical experience. Our approach includes various activities such as experiential learning through industrial visits, field trips, and institution visits, all aimed at providing direct, real-world exposure. Students regularly engage in visits to research institutions, where they cultivate research skills and aptitude. They also participate in hands-on training programs and workshops across different institutions, enriching their learning experiences. Additionally, students actively review research articles, engage in discussions on contemporary economic issues, and deliver presentations on economics news. Encouraging students to apply their knowledge to real-life problems enhances their problem-solving abilities. For instance, students receive training in diverse areas such as fish farming, butterfly gardening and release, as well as the production of items like soap, hand wash, and pain balm. Moreover, they develop problem-solving skills

through research projects conducted both within and outside the institution. To leverage online resources effectively, students are encouraged to participate in Moodle courses such as SWAYAM and NPTEL. They also utilize our college's digital repository, which includes e-texts, old question papers, teaching notes, faculty articles, research papers, theses.Additionally, we incorporate subject extension videos, ICT-enabled talks, and supplementary websites into our teaching-learning process. Furthermore, students actively create e-content and deliver seminars using tools like PowerPoint, further enhancing their presentation and digital literacy skills.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://iqac.smctsr.ac.in/docs/aqar_22-23/crit_2/2.3.1/2.3.1_e_content.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is committed to ensuring that its faculty remain adaptable to evolving educational needs. With two Computer Labs, a Browsing Centre, and a Computer Centre, all students have access to internet facilities. The campus, equipped with Wi-Fi, fosters an environment conducive to virtual learning. Smart board technology is integrated into 18 classrooms, and there are two ICT-enabled, air-conditioned seminar halls. Computers assist and support teaching, learning, research, and administrative needs. A Language Lab enhances students' communicative and soft skills. The college has a fully automated library featuring KOHA software, housing an extensive collection of books and journals. As a member of N-List for e-books and Daisy Forum for audio books, the college ensures access for visually impaired students. Faculty utilize various online platforms such as MOOC, Moodle, YouTube Channels, Marian Webisode, SWAYAM NPTEL, blogs, Google classrooms, Google Meet, WhatsApp, Podcasts, and Telegram for curriculum delivery. Faculty-created e-content is accessible through the College Digital Library (D-Space) for student reference. Furthermore, the college serves as a recognized local chapter of SWAYAM NPTEL and has been engaged in the Coursera Online Learning Initiative since June 2020. AI tools are effectively used in Teaching-Learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

114

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

114

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

32

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

650

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution conducts the internal evaluation as per the guidelines provided by the university in a transparent and time bound manner. In order to ensure transparency, the system of internal assessment is communicated during the induction programme and it is available in the college website. In consultation with the College Council, the Internal Examination Committee sets the date for internal examinations and is responsible for seating arrangements, invigilation duty, collection and distribution of question papers and answer sheets. CCTV cameras are installed in the examination halls and in selected class rooms. Results are provided to the students within 1 week. Absentees or failed students may apply for a retest to the concerned head of the department. The corrected answer scripts are also returned to the students to ensure fairness and transparency in the evaluation process. The students verify the results and sign against their respective marks & the results are displayed on the student notice board and published in the college website for 5 working days before being uploaded to University website. The results are communicated to the parents

during the Parents Teachers Meeting. Any grievance related to internal assessment may be forwarded to Internal Exam Grievance Redressal Cell.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://stmaryscollegethrissur.edu.in/evaluation

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college follows strictly the guidelines and rules issued by the University of Calicut while conducting internals and semester-end examinations. This system of evaluation includes a variety of test-types such as class tests, presentations, assignments, projects, viva, etc. Teachers inform the students about the pattern of the internal examinations well in advance. The teacher distributes evaluated answer scripts to students, they sign against their respective marks and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board before being uploaded on the University website.

The results of internal assessment are communicated to the parents during the Parents Teachers Meeting. Grievance redressal mechanism for internal assessment exam functions at three levels, Department level, at college level and at University level. In case of any grievance, students may approach the concerned faculty for clarification. Any common grievance relating to internal assessment may be forwarded to Internal Exam Grievance Redressal Cell at College level. Students can also drop their complaints in the complaint box. University examination related grievances like withheld results, mass failures, non-receipt of mark lists and so on are communicated through the Principal to the Controller of Examinations, University of Calicut.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.stmaryscollegethrissur.edu.in/grievance

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution clearly outlines and communicates the program and course outcomes for all its academic offerings on the website, making this information easily accessible to both faculty and students. It is communicated to students regularly and in student induction program. Adhering to an outcome-based education approach, the College Council and IQAC have defined Program Outcomes (POs), Program Course Outcomes (PCOs), and Course Outcomes (COs) to enhance the learning process effectively.

Our commitment to outcomes revolves around shaping our students, evaluating their capabilities, and aligning them with national expectations. The undergraduate program outcomes aim to nurture life skills, demonstrate proficiency in core disciplines, and foster analytical thinking. It also encourages students to pursue higher education and articulate their ideas in the professional sphere.

For postgraduate programs, the outcomes are geared towards enhancing communication, developing critical and analytical problem-solving skills, and refining core subject-specific competencies. Our approach places a strong emphasis on fostering scientific attitudes, providing a holistic understanding and contributing to employment generation and national security.

To ensure transparency and accessibility, program outcomes, program-specific outcomes, and course outcomes are prominently featured on the institution's website, library, and departmental notice boards. During student induction programs, teachers communicate the significance of outcomes and the syllabus. Class tutors distribute and discuss syllabi and curricula in each semester, and new faculty members are oriented with the outcome design. Regular discussions and evaluations of teaching plans occur, with feedback collected to assess overall attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.stmaryscollegethrissur.edu.in/programoutcome
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Continuous assessment, encompassing both formative and summative evaluations, is employed to analyze Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). Faculty members conduct a thorough review of the results to ensure the achievement of the specified outcomes. The final assessment comprises summative evaluations based on end-semester University examinations, wherein the level of outcome is categorized according to the grades obtained by students in various courses. Both external and internal assessments contribute to the summative evaluation, covering theoretical and practical aspects, culminating in a comprehensive project that assesses the student's ability to apply theoretical knowledge and engage in practical experimentation, research, and documentation.

The summative assessment process includes viva voce sessions conducted alongside examinations, evaluating subject knowledge, proficiency, presentation and communication skills, and strategic thinking abilities. Formative assessment, achieved through continuous evaluation involving class tests, assignments, seminars, and innovative techniques that encourage inquiry and curiosity, is an integral part of the overall evaluation process.

Student internships play a pivotal role in enhancing work experience, field skills, and research capabilities. Feedback from internships assesses the effectiveness of students in a real-world work environment. Internal exams during each semester adhere to University protocols. Additionally, feedback from students regarding the curriculum, teaching-learning methods, and student progression reports aids in recognizing the extent to which program outcomes are achieved.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.stmaryscollegethrissur.edu.in/attainment

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

793

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	http://iqac.smctsr.ac.in/docs/aqar_22-23/crit_2/2.6.3/2.6.3_pass_percent.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.stmaryscollegethrissur.edu.in/assets/user/Web/PDF/students_institution_2023.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Marian Business Incubation centre functioned to promote the entrepreneurship in students. Under MIRTC, proposal for development of Smart Heal : Wound dressing material BIIC was sanctioned and a grant of 2.5 lakhs was received during the year for prototype development by KSUM, Kerala Startup Mission. They also conducted research standardizing methods on Degradation of sodium polyacrylate used in diapers which is an environmental concern. MCAR Incubation Initiatives, provided consultancy for project of various neighbouring college and International patent was received by Dr Kayeen Vadakken.

Marian Agri Nursery undertakes popularization and production of medicinal plants, Indoor and Outdoor plants, Seeds and seedlings of fruits and vegetables, EM fortified vermicompost and Fish Amino. Shalabha Centre and Haritham conducted certificate courses for entrepreneurship development. Samridhi and Alankara Fish Culture Unit organized exhibitions, culture and harvesting of fish and

trained students in fish culture. Mushroom cultivation unit trained students in Mushroom Production

Amity centre leverage the skills of multimedia students in website development, video editing, audio production and reel/shot-making. Annual Monsoon Fest, Rural Entrepreneurship Development (RED) Cell and Institution Innovation Council (MHRD) conducted activities to promote entrepreneurship.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.stmaryscollegethrissur.edu.in/incubation

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

29

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

16

File Description	Documents
URL to the research page on HEI website	https://www.stmaryscollegethrissur.edu.in/phd
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institutionpromotes activeparticipation and engagement ofm both students and faculty in extension activities, emphasizing the

crucial role of social engagement in shaping students' understanding of their community and their responsibility in shaping future society. Each department, NCC/ NSS takes up community-based learning as a responsibility, organizing specific extension activities annually alongside general ones undertaken by the College. These initiatives include the "black gold project," converting kitchen waste into manure, and stitching classes at the Marian Extension Centre, offering employment opportunities for women. The College has adopted five nearby villages through the Unnat Bharath Abhyan, conducting surveys and extension activities in these areas. Additionally, the College actively participates in the "Vimukthi" mission against drug abuse, supports the elderly population, raises awareness against child abuse, and conducts activities for the welfare of disabled people, focusing on the physical and mental wellbeing of children. Environmental initiatives such as plastic-free campaigns and establishing biodiversity gardens in schools and participation in cleanliness activities are also priorities. Alongside free health checkups, blood donation camps, and awareness programs on cancer, monsoon diseases, and AIDS were also conducted. These extension activities reflect the college's commitment to societal care and concern.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

49

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2081

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

136

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

26

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has sufficient infrastructure to meet the requirements of 15 UG, 12 PG and 1 PhD Programme. There are a total of 74 ICT enabled classrooms connected with public address system. Two exam halls with a capacity of 500 enable fair evaluation methods.

College has Two Auditoriums – Marian Auditorium, Jubilee Hall, Two air-conditioned Seminar Halls/Audio Visual Room - St. Chavara Theatre, St Joseph's Seminar Hall. There are a total of 10 Labs for Biosciences 3 for Physical Sciences, 1 Psychology Lab and a Research Room for Research scholars of Mathematics Department. Marian Centre for Advanced Research promotes interdisciplinary projects, internships and research initiatives among the academic community.

College has 4 computer labs including Language lab, two Browsing centers and one Computer centre. There are 362 computers for teaching learning purpose. Media Centre and Recording Room offers facilities for recording and e-content development.

The College library has a collection of 50058 Books, 91346 e-Books, 6276 e-journals and 58 Journals. The DSpace provide open access to all types of digital content.The 5 Museums and the 8 gardens induce inquisitiveness and ensures formal and informal learning environments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

St. Mary's Sports Land spread over 1.86 acres provides space for Hockey, Kabaddi and Kho Kho, Long Jump and Sepak Takraw training sessions and for conducting events including the Annual Sports Meet and Marian Cup . Power and Weight Lifters perform their workout sessions at Health Hub. Health Hub is well equipped with Multi Gym, Tread Mill, Gym Bar, Vibrator, Leg Curls, Orbitrek, Disc Rack, Dumbbells, Bench Press Stand, Air Walker, Abdomen Crunch, Gym Ball and Yoga Mats.

Games like Carroms, Chess, Yoga and Whushu are played in Indoor Games Zone. The Kalajyothi Open ground is a venue for cultural programmes and for Badminton. Various cultural programmes, competitions and events like Kabaddi and Yoga are held at Marian Auditorium and Jubilee Hall. The Fine Arts Festival, Marian Monsoon Fest Cultural extravaganza, College Day are conducted in Kalajyothi Open Stage. Cultural practices are held at Gandhi Park and Leisure Bower. Presentations and film Shows are held at Chavara Theatre

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.stmaryscollegethrissur.edu.in/sportsgames

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

80

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.stmaryscollegethrissur.edu.in/IT
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

138.94

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College has a well-furnished Library fully automated with KOHA open

source Software, version 17.05.01.000. The routine works of the
library like accessioning, classification, cataloguing, circulation,
report generation is being carried through this software. Access to
the web OPACcan be accessed from anywhere at any time.

Computerised Gate Entry, Computerised Book Issue and Return, Bar
coding of books are some of the highlights of the library. Library
is equipped with 13 computers and I server for internet access, to
search digital books from D Space and catalogue search from KOHA.

College Library is a subscribed member of N-LIST which provides
access to e-resources to students, researchers and faculty and
DELNET which promotes resource sharing among the libraries. The
College has developed a digital library cum institutional repository
using DSPACE an open source software for building digital resources
such as previous years' question papers, articles by faculty, Phd
theses, teaching notes, college magazines, newspaper clippings
related to St. Mary's college etc. We are also a Member of DAISY
Sugamya Pusthakalaya, for audio books for the blind.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

10.41

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

164

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are 417 computers for teaching, learning and administration. Machines are interconnected using LAN. All departments, Office, Principal's Room and Library is equipped with computers and printers, with Internet and intranet facilities. Entire Campus is Wi-Fi enabled with server for data storage and user credential verification.

Library is computerized with 13 Computers and one server. Five machines are exclusively allotted for internet browsing and searching digital books and catalogues.

The Computer Center has High-Speed Multipurpose Laser Color Printer. The facilities of Digital Recording Studio and Media Centre are utilised by students and teachers. All the classrooms and seminar halls are ICT enabled and Smart Rooms are added. The Campus is secured with more than hundred IP Cameras and appropriate number of corresponding NVR's and storage facilities. Additional nodes for CCTV and back up facilities are added.

The College has subscribed Campus agreement with Microsoft which allows the use of products such as Windows Operating System and Microsoft office. To ensure data security, NAS box which will support data backup is installed. The updation of software and upgradation of hardware, renewal of license is carried out periodically. Computers and accessories are purchased as per requirements and outdated ones are replaced.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

417

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

55.45

File Description	Documents
Upload any additional information	*View File*
Audited statements of accounts	*View File*
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has well established policy for maintaining and utilizing Physical, Academic and Support Facilities. The policies are revised time to time and approved in the College Council.Annual maintenance of all infrastructural facilities will be held every year during months of April and May. The regular cleaning and the maintenance of the classrooms, laboratories and other infrastructure will be done as per schedule. Any maintenance required should be informed to the Maintenance Committee through complaint register maintained at the enquiry.

Infrastructure is extended to the public including Students and faculty from neighbouring institutions with prior permission. The request should be made in the Register maintained in the Principal's Office. Students and Faculty can avail the facilities of Health Hub according to the time schedule. Canteen facility can be utilized by all staff and students.

The Computers are maintained and updated regularly by System Administrators. Softwares to prevent malwares are installed and updated. The ICT enabled class rooms are maintained and supervised periodically by Technical experts.

File Description	Documents
Upload any additional information	*View File*
Paste link for additional information	*https://www.stmaryscollegethrissur.edu.in/officestaff*

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

494

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

652

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.stmaryscollegethrissur.edu.in/enhancement
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2486

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2486

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

67

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

272

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

20

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College Union plays important role in supporting the Institution. College Union include Student's General Council and an Executive with Chair Person, Vice Chair Person, General and Joint Secretary,

University Union Councilors, Arts Secretary, Student Editor and Sports Captain. The Principal is ex officio patron of College Union.

The Student council organised various programs for promoting holistic development of students. They, felicitated the Teaching community on Teacher's Day, Organized Christmas-New Year celebrations, Onam celebration, Principal's Day,Organized 77th College day, Social Day, etc.

Students are represented in IQAC, Anti Ragging Cell and Grievance Redressal Cell, Committees for the conduct of seminars, other academic, co-curricular and extracurricular activities. The Marian Student Corps develop leadership skills in students.

Representatives are elected from each class for various activities- Class Representative, Assistant Class Representative, Association Representative, Fine Arts, Magazine, Social Service, Discipline, Club, NSS, Science Forum, English Speaking Representative and so on.

NCC unit with 56 cadets conduct activities to arouse National consciousness. Two units of NSS with 200 volunteers engage in community oriented activities.

File Description	Documents
Paste link for additional information	https://www.stmaryscollegethrissur.edu.in/studentcouncil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

50

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumnae Association existed from the time the first batch moved out from the institution. Elder Marian Assoication was registered in February 2019.

Annual Alumnae meeting was organized on 26.01.2023. Department Alumnae meetings were conducted by various Departments.

Activities of Association include Alumni talk series, Motivational Talks, Quiz competitions, Career Guidance sessions, Free eye camps for students, GEM of St. Mary's Competition, Free Eye Camp at High Security Prison, Viyyur, Talk on effective parenting for parents, Free tailoring class for parents, etc. Formal and informal feedback on institution and curriculum is collected from Alumnae. St. Mary's Association of Retired teachers provide guidance to young Marians, faculty and contribute to endowments and free ships.

File Description	Documents
Paste link for additional information	https://www.stmaryscollegethrissur.edu.in/public/report/1708411917.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**A. ? 5Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

St. Mary's College, established in 1946 as the first Women's College of Thrissur district has a vision of holistic development of young women. Mission statement incorporates the needs of changing circumstances. College has a Quality policy and core values linked to its vision and mission. Management designs strategic plans ensuring participatory management of all stakeholders. Governing Body meets thrice a year and devises long term development strategies. Education Committee prepares action plan every academic year and submits it to Corporate Manager followed by monthly meeting to discuss its implementation. Local Management Committee and College Council implement the plans of the Education Committee and reviews it. IQAC plans attainment strategies for quality enhancement and benchmarks the academic standards. Principal, Vice Principal and Staff advisors monitor annual work allotment. Various Committees, Forums and Cells are coordinated by a faculty and team. Departments draft an action plan with work distribution among faculty. Feedback from different stakeholders is analyzed and suggestions for improvement are submitted for implementation. Administrative and academic trainings are organized and faculty encouraged to attend leadership and grooming programmes. The management ensures an inclusive work environment with participation of all stakeholders in tandem.

File Description	Documents
Paste link for additional information	https://iqac.smctsr.ac.in/docs/aqar_22-23/crit_6/6.1.1/6.1.1-link.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The well-organized hierarchical structure of CMC Management ensures

effective leadership at different levels of governance. Principal, the academic and administrative head of the Institution briefs the Manager on the functioning of the institution. The Governing Body is the decision-making body. The Education Committee and Local Management execute the decisions with the support of the College Council. All the stakeholders of the institution participate in the governance of the institution. The Head of the Department coordinates the activities of the department. The IQAC is a meeting point for all stakeholders as it consists of representatives of the management, teaching and ministerial staff, PTA, Alumnae and College Union. Student representation is ensured in majority of committees. College developmental plans are discussed and implemented by the IQAC. Criteria committees are formed for different criteria with Coordinators for data collection and consolidation. Department data are collected and coordinated by department criteria-incharges. AQAR is prepared by co-ordinated efforts of IQAC members and IQAC co-ordinators, after validation by College Council. Education Committee and Governing Body. Committees and Sub Committees work hand in hand with Coordinator to ensure complete data incorporation. Feedbacks are taken from all stakeholders and suggestions implemented.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Students upliftment in academics and extracurricular spheres is of great worth to ensure their holistic development. College in its strategic plan has emphasized on various programmes to support and guide students to participate in various programmes. Student participation is encouraged in sports and games by guidance, training and support by faculty and external coaches and financial support and incentives in form of Souhradha- Fee Concession, Instalment Facility, Sasneham Free Food and accommodation and Khel Ratna . External coaches provide coaching for Kabaddi, Kho Kho, Weight lifting, Judo, Power lifting, Yoga, Foot Ball, Sepak Takraw, Cycling, Swimming and Soft Ball. In 2022-23, 88 students secured positions at different levels.

Students caliber in extracurricular events is also enhanced through conduct of diverse competitions by Department Associations, Clubs,

Cells and Forums. College Arts Festival had large number of participants in various literary and cultural events. Training and Financial support is given to students to participate in D Zone and Inter Zone Competitions. Conduct of programmes based on arts and culture, pan India has made students aware of diversity. Forty percent of Fund collected from Marian Monsoon Fest were utilized for Sports Students Fund and for D Zone participation.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body with Corporate Manager at the apex is the decision making body. It meets thrice a year to review, plan and implement its policies for the development. The decision of governing body is executed by Principal after it is ratified by the Local Management Committee, Education Committee and College Council. Principal acts as a link between Management and staff. Manager appoints the faculty based on merit. Vice Principal discharges the duties in the absence of Principal. FDPs, Orientation programmes are organized regularly. Staff promotion is done time to time by Principal in consultation with IQAC. Faculty for Self-financing programmes is recruited on basis of norms by the Management. College functions on the basis of several policies which are followed by all Committees. Representatives of the staff function in all Committees. College council comprises Heads of all departments, Vice Principal, Superintendent and Librarian. Ministerial Staff is appointed on basis of rules of state government. Superintend is in charge of Ministerial Staff. Grievance Redressal Cell, Anti Ragging Cell, Internal Complaints Committee, Faculty Grievance Redressal Cell, Ministerial Staff Grievance Redressal Cell function effectively for the settlement of grievances.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.stmaryscollegethrissur.edu.in/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Management has from the inception of the College evolved a cordial relationship with the staff. Principal has a personal relationship with staff and their family. Guest Ministerial Staff are provided with ESI and PF facility and Assistant Professors on Contract with ESI facility. Management provides Advance Salary Facility for needy, Support for Guest Ministerial Staff with school/ college going children, Fee Concession for children of Ministerial Staff who are students of the College, Interest free loans, non repayable financial support- for medical treatment, Marriage Assistance Fund for self and children. Principal and management representatives visit houses of Staff. Admission preference for children of staff under Management quota, Canteen facility for all and subsidized food and accommodation for guest ministerial staff are also provided. Faculty is motivated to pursue research and felicitated on their achievements. Duty leaveand financial support

is provided to attend and present papers in seminars and conferences. Separate Staff Clubs are there for teaching and ministerial staff. Annual staff tour is organized and clubs encourage staff to present their talents. Staff Recreation Room, Gym facility and Counselling facilities are also there for the staff.

File Description	Documents
Paste link for additional information	http://iqac.smctsr.ac.in/docs/aqar_22-23/crit_6/6.3.1/6.3.1_staff_wel.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

57

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

54

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of Staff is mainly based on self-appraisal and faculty evaluation by students. At the end of each academic year the staff prepare report of self-assessment in the prescribed format. Teacher's Diary with daily activity report is maintained. Faculty appraisal comprises of teaching- schedule and pattern, continuous evaluation, role in co -curricular and extracurricular activities,

academic and research achievements, community and academic extension. Report is forwarded to Principal through HODs. A confidential report can also be provided by the Head of the Department. Principal takes confidential feedback of the faculty from the students, it is provided to the faculty to have a review of the performances. The promotion of aided faculty is based on PBAS according to UGC norms. The IQAC verifies and recommends to the Principal for forwarding the request for subject experts for faculty promotion. Staff is felicitated and incentives provided on achievements, receipt of Award, completion of projects, Publication and Presentations. Assistant Professors on contract are provided with salary increment according to performances. The appraisal of Ministerial Staff is forwarded to the Principal through the office Superintendent. Ministerial staff lists administrative activities done. Principal comments on performances and directs the person if needed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial management of the institution is done in an effective and efficient manner. College has clear cut strategy for resource mobilization and financial management. Request for funds is forwarded to the concerned agency after discussion in the College Council. The fund utilisation is monitored by concerned Committees. Various committees evaluate and examine the utilization of funds and assure that the funds are utilized for which it is granted and the income and expenditure are properly audited and filed. For projects, seminars funded by UGC and KSCTE, the utilization statements along with all details are certified by Chartered Accountants. This is further verified by College Level Committees. The accounts of the Alumnae Association are filed separately and audited.

Internal audit of the College is carried out every year by Private Chartered Accountants. External audit is done annually by DD's office and AG's office. DD audit was held from 08/08/2023 to 10/08/2023. AG audit was held from 11/07/2023 to 13/07/2023.Due

importance is given for maintaining the accounts with clarity and errors are minimized. Adhering to the suggestions of various auditing agencies, necessary changes are made.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

39.72

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Management has a well devised resource mobilization policy for optimal allocation and management of resources. The Governing Body monitors functioning of Institution and is supported by Management Committee, Education Committee, College Council, PTA Executive Committee and Alumnae Executive Committee. The Bursar, supported by the Superintendent and administrative staff is in charge of financial transactions. The major sources of funding are government grants, UGC grants and funds from various govt. agencies, Government salary of staff and fee collected for self -financing Programmes. Tuition fees and other fees are collected according to Government orders. The financial management of self-financing Programmes is effectively coordinated.Twenty percent of salary of sister (nun) staff of College is provided for scholarships and other developmental activities of institution. Faculty contributes towards College Development Fund and financial support of the deserving students. Funds are provided by well-wishers, nongovernment

organizations, MP fund, MLA fund etc. Contribution from Alumnae and PTA is utilized for Scholarships, academic prizes, Infrastructure development and augmentation. Management ensures financial support for enhancing infrastructural facilities and starting new programmes. The income and expenditure are properly audited and filed. The management contributes the deficit in the budget and caters to the development of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC was constituted in 2005 after the first accreditation of the College by NAAC. The IQAC comprises of representatives of all stakeholders. IQAC has provided an impetus to quality functioning of the College.

Feedback system

IQAC has initiated feedback appraisal to undertake new initiatives and to strengthen its performance. As a benchmarking measure, Students feedback on Institution, Curriculum, Student Capability Enhancement programmes and faculty, Parents feedback and Alumnae feedback are collected each year and evaluated and results discussed in IQAC and College Council. The feedback is consolidated by the heads of the departments and the data collected is assessed using Likert scale methodology. The feedback is discussed in the IQAC and College Council and necessary action is taken. Faculty feedback is confidential and strengths and weakness are discussed by principal in private.

Performance Based Appraisal System of Faculty

Faculty plays a pivotal role, hence faculty performance appraisal is significant. Annual self-appraisal by faculty and informal appraisal by students under the initiative of IQAC is carried out. IQAC promotes quality teaching by encouraging active participation in FDP's and workshops/seminars. Aided Faculty promotion to various stages is through UGC regulations and is monitored by IQAC.

File Description	Documents
Paste link for additional information	https://www.stmaryscollegethrissur.edu.in/feedback
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC serves as the coordinating agency for benchmarking academic standards and ensure attainment of outcomes and adoption of innovative ICT enabled learning.

College has a set of graduate attributes and POs, PSOs and COs in tune with the University curriculum to impart curriculum. Regular assessment methods – Class tests, internal assessment exams, seminars, assignments, projects, model viva ensure attainment of the outcomes. Classroom participations are encouraged through question bank preparation by students, group discussions and debates. IQAC gives necessary guidance to faculty to ensure that the outcomes are attained.

MOOC, Moodle, YouTube Channels, SWAYAM NPTEL, blogs, Google classrooms, Google Meet, WhatsApp, and Telegram are used by the faculties. College Digital Library has econtents developed by faculties. Students are introduced to e PG Pathshala, N List, Word Press. Faculty of the College serves as curriculum developers for various MOOCs. College is an active local chapter of SWAYAM NPTEL. The use of ICT is closely monitored and necessary support and orientation are given to faculty and students to ensure the best use.

File Description	Documents
Paste link for additional information	https://iqac.smctsr.ac.in/docs/aqar_22-23/crit_6/6.5.2/6.5.2_fac_ict_tools.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);	**B. Any 3 of the above**

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.stmaryscollegethrissur.edu.in/collegereport
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College provides a safe environment in the campus. To ensure a safe environment for the students CCTV cameras have also been installed on the campus. The security guards provide their service in college and hostel (24*7). The pink police provide additional service and security to our students. College provide counseling facility for our students. The students make good use of this facility. The functioning of Women's Development Cell and various departments programmes, enriched the vision of students. The clubs and forums organize invited talks, debates and various competitions related to gender, women health and women empowerment creating a space for our students. Action plan for conduct of awareness programmes, gender equity and empowerment is prepared and programmes were organized. Two students were selected as gender champions from selected Departments and activities were organized under their initiation. Sexual Harassment Prevention Cell / Internal Complaints Committee equips students to express their own opinion. Counselling centres functions in the campus and provides moral, psychological and academic support and common rooms and fitness centre for relaxation. Students are trained to participate in various sports events-Athletics, Hockey, Kabbadi, Kho Kho Sepak Takraw, Powerlifting

Weight Lifting, Yoga, Boxing and have won laurels.

File Description	Documents
Annual gender sensitization action plan	https://iqac.smctsr.ac.in/docs/aqar_22-23/crit_7/7.1.1/7.1.1_gender_22-23.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://iqac.smctsr.ac.in/docs/aqar_22-23/crit_7/7.1.1/7.1.1_safety.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Microbiologically contaminated materials and supernatants of biological samples are autoclaved and discarded into the sink which connects special pit for waste management. Needle sharps are collected in puncture proof containers, autoclaved and dumped in needle pit. Blood/ Pus test samples are destroyed under aseptic conditions. Glass containers are disinfected with hypochlorite before washing/recycling. Hazardous acidic and basic wastes are neutralized before disposing. Gel containing Ethidium bromide is melted with charcoal and discarded into sink. Glass pit collects broken glass materials. Two incinerators make effective disposal. Biodegradable wastes collected in separate bin are disposed to green/vermi-compost pits to generate microbial enriched manure - Vermi wash, Vermi compost. The food waste is fed to biogas unit. BSF Larvae Unit exists for food waste management. Liquid waste from Samridhi Fish Culture is utilized for organic farming.Computers are

upgraded to latest versions and rewritable USB devices, additional hard disks for excess data and e-mailing is encouraged. Centralized intranet connection enables dissemination of information and data transfer. Unused pages of assignment books are rebound to new books. Paper pens and other utility articles are made from used papers. Damaged machineries are turned to useful products.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College take initiatives to address the diverse needs of our students and take efforts to accommodate students from different strata and ensure that no discrimination is made on the basis of caste, creed and socio economic status. The students from different parts of the state and country study here.College conducted various kinds of celebrations ,festivals and other occasions . Institution takes all steps to contain students from different backgrounds with due respect and dignity. The students can mitigate the cultural and communal differences harmoniously. Students are free to practice their beliefs while still appreciating others around them. Through these celebrations students can interact with each other and they can build friendships and have a sense of community life. There is a close bond between students and tutors through the tutorial and mentoring sessions and these classes ensures one to one relationships. To uphold the real sense of our nation that is unity and diversity various programmes and competitions are organized by our college. Celebrating festivals of Onam, Bakrid, Holi, Christmas with all its grandeur brings in sense of oneness and love. Institution provides a common prayer room for students of all religions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

The institution provides a great opportunity to know about our constitutional values. Preamble of Indian Constitution is displayed on premises of the Institution. College conducted various competitions and awareness programme for the awareness and deep understanding about our constitution. Student Council was elected in a free and fair mode and all students are members of General Council. Mock parliament,Voters day celebration, taking Pledge are conducted. Through various clubs and forums the activities are conducted and student ambassadors take initiation for the same. The celebration of Independence and Republic days, Gandhi Jayanthi, instill sense of patriotism and also create awareness on the sacrifice of lakhs for the motherland. Programmes like Language Acquiring Programme, Multilingual Light Music Competition creates an awareness for respecting diverse groups. Through the activities of NSS and NCC, students are moulded for serving the society and were inspired to be committed citizens of tomorrow. The Onam, Christmas celebrations signify love, unity, oneness and secularist character of the country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://iqac.smctsr.ac.in/docs/aqar_22-23/crit_7/7.1.9/7.1.9_consti_obligations.pdf
Any other relevant information	https://iqac.smctsr.ac.in/docs/aqar_22-23/crit_7/7.1.9/7.1.9_activities.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college take initiation for various activities to celebrate Environment Day,World Earth Day, World Nature Conservation Day to create awareness among students for the conservation of environment. World Biofuel Day, Tourism Day Celebration,World Pollution Control Day, World Wetlands Day Celebration,World water day,International day of forest were celebrated to awaken students on conservation of natural resources. The observation of Republic Day, Independence Day, Constitutional Day, Kerala Piravi day, instill patriotic zeal among students. Cancer Day, Mental Health Day, Aids Day, Blood Donor's Day, International Yoga Day creates awareness on health maintaining. World Day Against Child Labour, World Elders Abuse Awareness Day, World Day For International Justice, World Indigenous Peoples Day, International Day of Older Persons, International Girl Child Day, International Day of Hospice and Palliative care, International day for the elimination of violence against women, Non Teaching Staff Day Celebration, International Women's Day, World Social Work Day creates awareness on rights of different sections of the society. Reading week is observed to lead the academic community back to the world of reading. Day celebrations are acted as alarm for our students to create a better society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Pratheeksha Startup Mission

Goal

To enhance students' research aptitude through mentoring on various research projects & product development.

The Context

It promotes critical thinking and knowledge advancement, fosters innovations, enhances academic and career success, and leads to experiential learning among students.

Practice

Students are encouraged to participate in various research-oriented projects and competitions leading to product development.

Evidence of Success

Won State Level Yuva Mastermind Competition by Malayala Manorama Daily Research Funds from Malayala Manorama, IBS & Mattathil trade links, Business Innovation & Incubation Centre, M G University(Kerala Startup Mission-Research Incubation Programme (RINP).

Problems Encountered and Resources Required

- **Lack of sustainable funding for continuous operation**
- **Limited integration of research components within the curricula**

EntrepreneurialFest

Goal To instill entrepreneurship, leadership, and teamwork skills, and to foster a compassionate attitude towards fellow beings.

The Context

Despite the college's provision of scholarships and fee waivers, the demand for financial support for students continues to escalate.

Practice

The accumulated interest from the funds is distributed as student scholarships, medical assistance (either students or parents), participation in national/international sports, and to support students in various competitions.

Evidence of Success

The remarkable enthusiasm and robust engagement of the students and stakeholders

Problems Encountered and Resources Required

- **Demand for financial support among students far exceeds the funds generated**
- **Financial resources for organizing the event**

File Description	Documents
Best practices in the Institutional website	https://www.stmaryscollegethrissur.edu.in/public/link/1711508873.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Congregation of Mother of Carmel pioneered into the field of Higher Education inspired by the educational vision of its founder, Saint Kuriakose Elias Chavara, with the aim of uplifting the women

through education. St. Mary's College, first Women's College in Thrissur District was established in 1946 with this aim to make them empowered. The institution has been transforming and adapting itself to meet the global requirements and currently offers 12 UG, 11PG and 3 B Voc, 1 M Voc and a PhD Programme and UGC sponsored Community College. To uplift women, Institution has introduced ICT in all fields. Students are motivated to proceed to higher education. Research division, MCAR was awarded Best production unit award. International patent was received for Drug against bacterial infested pneumonia. UBA funded project Azolla cultivation was conducted in Kolazhy Panchayath. Department of Biochemistry, produced innovative pots for planting plants. Shoppers stop initiative started for students to market their products. Platinum jubilee scholarship for our students and Marian Rural development scheme supported the school and college students, the skill training and Suraksha health scheme was a great help for women of the neighborhoods. Importance to sports has brought about excellent performers.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the academic year 23-24 is

To apply for Autonomy

To conduct academic planning

To conduct induction program and multidisciplinary course foundation course for all the UG new entrants

To organize seminars on NEP and four year UG Program and to promote publication of research papers

To initiative the functioning of Animal cell cultural lab to promote Cytological Research

To initiate development plans and organize events in line with SDGs including Collaborative Rural outreach programs

To prepare New Research policy and to provide seed money for

teachers for research and for attending seminars

To conduct Street theatre workshop for promoting Theatre skills in students

To conduct fests to promote collaboration between institutions and interaction between Students, Scientist, Researchers, entrepreneurs in different fields

To establish a student support Centre

To establish a Happiness center to promote overall wellbeing and holistic development

To promote entrepreneurship oriented vocational startups and incubation units

To introduce new gen vocational on demand programs, as certificate course

To promote conduct of MOOC Course in SWAYAM platform

To organize funded seminars and workshop

To Promote innovative teaching pedagogies and AItools in teaching-learning process

To Promote collaborative extension activities