



ST MARY'S COLLEGE (AUTONOMOUS)

College Road Thrissur - 680 020

Re-accredited by NAAC With A+ Grade

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PROGRAMME FEE STRUCTURE

W.E.F. ACADEMIC YEAR (2024- 2025)

FYUG Programme

1. BA/B.Com/B.Sc./BSW	Amount in Rs/-
Application Fee	50
Each Theory Paper:	
First appearance	70
Supplementary	100
Improvement	150
Project/Dissertation evaluation	300
Viva Voce	300
Fee for late submission of dissertation/project	500
Mark List	60
C.V. Camp Fee	
First appearance	200
Improvement	100/ Paper- Maximum of 300
2. BCA/BBA/B Voc	Amount in Rs/-
Application Fee	50
Each Theory Paper:	
First appearance	70
Supplementary	150
Improvement	200
Practical	
First appearance	130
Supplementary	200

Improvement	200
Project/Dissertation evaluation	300
Viva Voce	400
Fee for late submission of Dissertation/Project	500
Mark List	60
C.V. Camp Fee	
First appearance	200
Improvement	100/ Paper- Maximum-300

CBCSS- PG Programme

3. MA/M Sc/M Com	Amount in Rs/-
Application Fee	50
Each Theory Paper:	
First appearance	100
Supplementary	200
Improvement	200
Each Practical:	
First appearance	200
Supplementary	300
Project/Dissertation evaluation	200
Viva Voce	200
Fee for late submission of Dissertation/Project	400
Mark List	60
C.V. Camp Fee	
First appearance	250
Improvement	300 (Irrespective of the number of Papers appearing)

4. M Voc	Amount in Rs/-
Application Fee	50
Each Theory Paper:	
First appearance	100
Supplementary	200
Improvement	250
Each Practical:	
First appearance	200
Supplementary	300
Project/Dissertation evaluation	300
Viva Voce	300
Fee for late submission of Dissertation/Project	500
Mark List	60
C.V. Camp Fee	
First appearance	250
Improvement	300 (Irrespective of the number of Papers appearing)
5.Token Registration	
Token Registration to move to next Semester without appearing for End Semester Examinations	1000
6.Provisional Registration	1500
7. Matriculation/Re Matriculation	
Matriculation Fee	100
Re- matriculation Fee	150
8. Recognition of Qualifying Examination	
Recognition Fee	100
9. Condonation –Shortage of attendance	

Condonation fee (upto 10 days)	500
Condonation fee (upto 20 days)	1000
Fine for delayed submission of application	1000
10. Revaluation of Answer Papers	
Revaluation	500 (per paper)
Fine for effecting revalued marks	500 for each year after 6 months from the date of revaluation memo
Fee for Duplicate RV Memo	150
Scrutiny of answer papers	100
Issuance of photocopies of answer paper	200 (per paper)
11.Special Supplementary Examination	Rs.2000/-Processing Fee. Exam Fee Rs.500/Paper
12.Provisional Certificate	
U G programmes	150
P G programmes	200
M Phil/Ph. D	400
Additional fee for issuing provisional certificate after one year from the completion of the programmes	300
13.Consolidated Mark-list	
Consolidated Mark-List (including postal charges)	250
Duplicate Mark list	500
Duplicate Mark List for each Semester	100
Fee for statement of Marks issued to candidate who have not passed but completed the programme.	200
Fine for not submitting the mark-list for effecting the change in the marks after revaluation within six months from the date of RV memo	Nil
Additional fine thereafter for each year till the date of submission of the mark-list	500 (per year)

14.Rank Certificate/Position Certificate	
Rank Certificate / Position Certificate	400 (including postal charges)
15.Other Certificates	
• Confidential Mark List (including postal charges)	400
• Genuineness Verification (per document) in India	2000
Outside India	4000
• Official Transcript	Rs.5000+ Postal Charge of outside India
SEARCH FEE (One search fee is needed for programs at a time)	
Upto 3 years of passing the exam	250
Fee Between 3 to 10 years of passing the exam	500
Above 10 years of passing the exam	800
Postal Charges (inside India)	50
• Unclaimed Documents	
Up to 1 Year (per document)	3
Between 1 - 2 Years	500
Between 2-5 Years	1000
Above 5 Years	2000
Duplicate Mark List	500
*2 nd time Duplicate Mark List	1000
*Search Fee for 1-3 years	500
3-10 years	1000
Above 10 years	2000
Duplicate TC	500

16.Name Correction (If the error is due to negligence on the part of the College) Up to one year	No Fee
After one year and up to 3 years	300 per mark list
After 3 years and up to 10 years	600 per mark list
After 10 years	1200 per mark list
(If the error is due to negligence on the part of the candidate)	
Up to 3 years after the issuance	500 per mark list
After three years and up to 10 years of issuance	1000 per mark list
After 10 years of issuance	2000 per mark list
Name Change	2500
17. Cancellation of Course Registration	2000
18.Other Fees	
Fine for late application after the prescribed date of registration for the examination (10 days before the examination)	500
Super fine for late application for the examination (5 days before the examination)	1000
• Reappearance for betterment of results-service charge for releasing TC and Marklist	
i. Before completion of the examination	250
ii. After completion of the examination but before publication of results	125
• Late Fee for submission of request for Grace mark after the last date of application	100
• Late fee for submission of the request for award of grace marks after one year from the date of publication of results of examinations of the respective academic year for which they are eligible for grace marks	1000
• Duplicate Hall Ticket	50

Ph.D Programme –Fee Structure

	Ph. D Registration / Cancellation etc.	Fee (Rs/-)
1	Ph. D Registration including application fee	3500
2	Ph. D Exemption from PQE/Course work	500
3	Ph. D Guide change	1500
4	Ph. D Centre Change Fee	1300
5	Ph. D Co-Guide Induction	1000
6	Ph. D Conversion to Part-Time / Full-Time	1000
7	Ph. D Cancellation of Ph. D Registration	500
8	Ph. D Extension Fee - Six months	1500
9	Ph. D Extension Fee - one year	2500
10	Ph. D Re-registration Fee	
i	Ph. D Re-registration	6000
ii	Late Fee (per year)	1500